



RENTAL FEES

11-10-11

Prices and conditions are subject to change

Option # 1 \$600.00 Friday, Saturday or Sunday all day rental – from 7AM to 1 AM the following morning

Option # 2 \$450.00 Friday, Saturday or Sunday any 6 hours
(Add \$ 25.00 for each additional hour)

Option # 3 \$400.00 Monday, Tuesday, Wednesday or Thursday all day rental – from 7AM to 1 AM the following morning

Option # 4 \$200.00 Monday, Tuesday, Wednesday or Thursday. Any 6 hours.
(Add \$ 25.00 for each additional hour)

Damage deposit (refundable) **\$100.00**

Cleaning fee (refundable) **\$100.00**

IMPORTANT! A \$200.00 Deposit is required to reserve the facilities,
If your reservation is cancelled for any reason you will **not** receive a refund.
Your contract and deposit must be paid in full 10 days before your scheduled event.
Failure to do so will result in the cancellation of your contract.



Rental Contract

HOLLY SESSIONS 98 OLD RTE 26 SOUTH PARIS ME 04281
207-890-6675

- 1. **SMOKING IS PROHIBITED INSIDE TUSCANY HALL AT ALL TIMES**
- 2. The maximum occupancy of the hall is 175 for banquet-type seating.
- 3. Do NOT stand on tables to decorate. Bring a step ladder, if you need one.
- 4. Do not staple decorations to tables or woodwork. Hanging decorations from the light fixtures and curtain rods is not allowed. Hooks are provided for your decorations.
- 5. An inventory will be taken after rental. If there are any items broken or missing, the renter will be charged accordingly
- 6. The sale of liquor is prohibited without maximum liquor liability coverage and licenses. Evidence of liquor liability coverage and licenses must be presented at the time of rental.
- 7. If the hall is used for exhibitions, the renter must contact the Fire Chief, who will determine if combustibles will be introduced into the building through the rental activity. If the Fire Chief determines that the level of combustibles to be introduced warrants monitoring, the renter must contract privately for one or more uniformed fire fighters to be present at all times to monitor for fire control.
- 8. The renter must read and follow the instructions in the Clean up check list.
- 10. The hall must be closed no later than 1:00 a.m. and vacated by 1:30 a.m.
- 11. The renter assumes the entire responsibility and liability, including but not limited to judgments, awards for damages, equitable relief and defense costs, for any and all claims or causes of action that may be brought against SAM AND HOLLY SESSIONS as a result of the renter's event at the hall, including the conduct of any of the renter's guest. The renter releases and holds SAM AND HOLLY SESSIONS harmless from and against all such responsibility and liability.

RENTERS SIGNATURE _____

DATE _____

TUSCANY HALL CLEAN UP CHECK LIST

NOTE; All you required cleaners are under the kitchen sink. The wet mop, dry mop and vacuum cleaners can be found in the janitor’s room. Please keep your guests out of the janitor’s room.

1 Remove all waste and decorations and take it with you.

2 Wash all cooking and eating utensils, counter tops, tables and chairs.

3 Clean and fold all chairs and tables and return them to their proper place. This is a two person job. Do not drop the tables on the floor. It will damage them and the floor. If you try to close the table legs without first releasing them you will bend them.

4 wash all dance floors and bathroom floors and remove any sticky messes. Vacuum all rugs and remove any stains. If a guest was sick clean it up!

5 Unplug all accessories and fixtures that you may have used.

6 turn the heating thermostat down and the air conditioner off.

7 When you are ready to leave call 890-6675 and shut off all switches and circuit breakers that have a green tag on them. Please do not shut off any other circuit breakers.

If you wish to forfeit your cleaning deposit we will do steps 3 and 4 on your clean up list

YOU WILL STILL BE RESPONSIBLE FOR ALL OTHER DUTIES INCLUDING STAINS, SPILLS AND STICKY MESSES)

An inventory will be taken after rental. If there are any items damaged or missing, the renter will be charged accordingly. If everything is left in satisfactory condition, the damage deposit will be returned to the renter approximately two weeks after the event.

The renter will be liable for any damage or loss in excess of the damage deposit amount and will be billed for the difference.

**PLEASE LET US KNOW IF YOU HAVE BROKEN OR LOST SOMETHING.
“THANK YOU”**

I HAVE READ AND UNDERSTAND THE TUSCANY HALL CLEAN UP CHECK LIST

PRINT NAME_____

SIGNATURE_____ **DATE**_____

TUSCANY HALL RENTAL CONTRACT

Date of event _____

Type of event _____

Circle one of the 4 options below and fill in your desired hours

Option # 1 \$600.00 Friday, Saturday or Sunday all day rental – from 7AM to 1 AM the following morning

Option # 2 \$450.00 Friday, Saturday or Sunday 6 hours from _____ to _____

And _____ additional hours for \$ 25.00 per hour

(If you stay longer than the agreed time you will be charged accordingly)

Option # 3 \$400.00 Monday, Tuesday, Wednesday or Thursday

All day rental – from 7AM to 1 AM the following morning

Option # 4 \$200.00 Monday, Tuesday, Wednesday or Thursday 6 hours from

_____ to _____ And _____ additional hours for \$ 25.00 per hour

(If you stay longer than the agreed time you will be charged accordingly)

IMPORTANT! A \$200.00 Deposit is required to reserve a date. This also acts as your damage deposit, and clean up deposit.

If your reservation is cancelled for any reason you will not receive a refund.

Your contract and deposit must be paid in full 10 days before your scheduled event.

Failure to do so will result in the cancellation of your contract.

I have read and understand the “Tuscany hall rental contract and I agree to all terms and conditions.

I assume all liability for the conduct of my guests and for damages occurring while the facility is rented in my name. I have read and understand the Tuscany hall “Clean up check list”

I swear that all information supplied by me is true.

Renter's Name (Print) _____

Signature _____

Address _____

Phone _____

Second contact person

Print Name _____

Address _____

Phone _____

Rental Fee \$ _____

Damage Deposit \$100.00 _____

Clean up Deposit \$100.00 _____

Total \$ _____ Date received _____ ck#

Please make all checks payable to Holly Sessions

Damage Deposit returned Date _____ Amount _____

Clean up Deposit returned Date _____ Amount _____